

Towerview Primary School
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Controlled Primary School

Enrolment No. 406
P1 Admissions No. 60

Principal: Mr T. Beckett B.Ed. (Hons)
Chair of Board of Governors: Mrs R Blanc

Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal and Head of Junior School, the responsibility for applying these criteria.

Admissions Criteria

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2026 at 12noon (GMT) and an application submitted by the closing date of 21 January 2026 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 21 January 2026 and up to 4 pm on 26 January 2026 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 26 January 2026 no applications will be processed until after the close of procedure on 23 March 2026.

Compulsory School Age

Any child who reaches their 4th Birthday on or before 1st July 2026 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2025 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

Criteria

Pupils will be admitted according to the following criteria applied in the order set down 1 – 4.

Year 1 Intake (60 pupils)

- 1 **Children who have an older brother/sister* enrolled at Towerview Primary School, (details must be included).**
- 2 **Children who are enrolled during the 2025/2026 academic year at Towerview Nursery Unit.**
- 3 **Children whose parent attended Towerview Primary School (details & dates must be included).**
- 4 **All other applications**

Sub Criteria

If the school is over-subscribed, pupils will be admitted according to the following sub criteria applied in the order set down.

- a) Priority will be given to those children living closest to the school.
In applying this criterion, the Governors will award places on the basis of distance from the home address to the School address by an acceptable walking route, according to Google Maps.
- b) In the event of 2 children living an equal distance from the school, preference will be given according to alphabetical order as used in the telephone directory.

*A brother/sister will be defined as: brother; sister; half-brother; half-sister; step-brother; step-sister; adopted-brother; adopted-sister; foster-brother; foster-sister.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy Inc. Year 2 - Year 7 Intake

Should a vacancy arise after the Enrolment Procedure concludes all applications that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. The school will contact you in writing if your child gains entry through this method. The waiting list will be in place until the end of the academic year.

